

## Action Planning Instructions

Creating a doable plan is the key to turning an idea into reality. In your group come up with a plan for how your idea can be implemented within the next year or two.

*\*The majority of your planning time should be spent on the HOW? question.*

### 1. What?

In the space below briefly explain what your idea is.

### 2. Why?

Briefly explain why your idea is important.

### 3. Who?

Who needs to be involved in the project? What partnerships need to be established for it to be successful?

### 4. When?

When will it be implemented? When will it be used?  
How frequently? What season? What day of the week? What hours?

### 5. Where?

On the map provided indicate where your idea will take place/be located

## 6. How?

Without writing anything down, take a few minutes to discuss as a group what needs to be done to implement your idea. After you have discussed your plan, try to break it down into manageable steps. It might be easiest to think in chunks of time, but it is up to you. You can add more steps if necessary, but try to limit yourselves to no more than 6 steps.

### STEP 1

### STEP 2

### STEP 3

## Resources & Infrastructure???

